

**UNIVERSITY OF VOCATIONAL TECHNOLOGY
INTERNATIONAL RESEARCH SYMPOSIUM 2022**

“Towards a Resilient Future- Opportunities and Innovations”

Author Guidelines

The International Research Symposium 2022 of the University of Vocational Technology has been scheduled for Thursday, 24th November 2022. This Symposium aims to bring together scholars, innovative researchers, academics, practitioners, and students from different universities, university colleges, R & D Institutes, and private sector institutions for discussions on challenges, opportunities, and innovations toward resilience.

Prospective authors are invited to submit their extended abstracts **written in English** on subject matters related to any of the **sub-themes** (Table 1) of the sessions. Final extended abstracts will be double-blind reviewed by a review panel.

The extended abstracts should be submitted to the **Conference Management Toolkit (CMT)**. For more information <http://uovt.ac.lk/IRS2022/>

Submitted articles must not have been previously published, nor should they be submitted for consideration for publication elsewhere, while under review for this symposium.

Authors of the best extended abstracts will be invited to publish the full papers of the relevant extended abstract in the Journal of University of Vocational Technology.

Table1: Symposium Sub-themes

Sub-theme Code	Theme
IRS01	Resilience through education
IRS02	Resilience through innovations in language studies
IRS03	Innovative technologies in ICT towards resilience
IRS04	Opportunities and innovations in manufacturing technology
IRS05	Innovative opportunities in industrial management
IRS06	Advanced mechatronics applications for resilient future
IRS07	Construction projects for resilient future
IRS08	Innovative approaches in built environment
IRS09	Opportunities and innovations in agriculture and food technology towards resilience
IRS10	Film, television, and media for a resilient society
IRS11	Harnessing the opportunities in hospitality industry for resilient future

IRS12	Fostering skills for innovations and to create opportunities
IRS13	Opportunities and Innovations in Textile and Apparel
IRS14	Innovations and opportunities in energy efficiency

1. GENERAL INSTRUCTIONS

- ❖ The extended abstract including an introduction and a list of references shall be of no more than eight (8) A4 size pages excluding the title page.
- ❖ The similarity index for plagiarism check is 20%.
- ❖ You are requested to submit the following documents
 - ✓ Title page with the names of the Author/s and affiliations
 - ✓ Extended Abstract (Max, eight(8) A4 size pages)
 - ✓ Declaration form
- The files of the paper must be submitted to the Conference Management Tool using the following link <http://uovt.ac.lk/IRS2022/> in **MS Word only** (no PDF files will be accepted).

2. CONTENT AND STRUCTURE

The following information should also be provided:

First page/Title page

The first page of the manuscript should provide following to facilitate double blind review. Indications of authorship should appear only on this page.

- Paper Title
- Author name(s). (Do not include author name(s) elsewhere in the paper except in a biography or reference list)
- Author(s) Affiliation(s) – e.g., (Department, University/Institution/Company, Country)

Presenting Author's name should be underlined (if different from the Corresponding Author).

- *- Corresponding Author's Details - Affiliation(s) - e.g., (Department, University/Institution/Company/Organization, Country) and e-mail address and contact number/fax no

Eg; *Corresponding Author: E-mail-author@company.com, Tel-12345, Fax-67890

The "Corresponding Author" (indicated by placing an asterisk sign * at the beginning of the initials)

Extended Abstract

The second page of the manuscript should provide following.

- Paper Title
- An abstract of not more than 200 words that provides a brief, comprehensive summary of the content of the manuscript
- Keywords: Select 3-5 words or phrases to be used for indexing
- Beginning of the paper

The structure may follow the content as the;

1. Introduction,
2. Background study/ Review of Literature
3. Methodology
4. Results and Discussion
5. Conclusion(s)/ Implications/ Recommendations and Limitations
6. Acknowledgment (If relevant)
 - Note: Acknowledgements should be restricted to funding agencies/institutions and should be in the form as follows;
Financial assistance by Research Grant (number).
(Names of individuals whom you acknowledge should not be given).
7. References (Most important ones only)
A list of references is required at the end of the paper. References must be according to the Harvard Referencing System (Refer to the [Quick Guide for Harvard Referencing](#) available on the IRS2022 web)

Following are some examples of different types of references.

In-text citation

- **Single Author**
(Silva, 2010, p.14)
- **2 authors**
(Silva and Perera, 2012, pp 65-70)
- **3 Authors**
(Perera, Fernando and Gamage, 2014)
- **4+ author**
(Gamage *et al.*, 2015)
- **Books**
(Smith, 2017)
- **Website**
(BBC, 2019)

Reference list

- **Journal article**

Silva, A.B., Perera, C. (2012), 'Title of the research article', *Name of the Journal*, 20(1), pp.65-70

Gamage, G.W., Wickramasinghe, P., Smith, E., Jones.Y., Perera, C. (2015), 'Title of the research article', *Name of the Journal*, 21(2), p.5

- **Book**

Author surname, initial. (Year) *Book title*. City: Publisher

Smith, Z. (2017) *Swing time*. London: Penguin.

- **Book Chapter**

Chapter Author(s) Last name, Initials. (Year) 'Chapter title', in Editor(s) Last name, Initials (ed.) Title. Place of publication: Publisher, page range.

Murphy, A. (2001) 'Understanding globalism through a rural locale', in O'Riordan, T. (ed.), *Globalisms*, Technomic's Press, Lancaster PA, 29-45.

- **Web sites**

Author surname, initial. (Year) *Page title*. Available at: URL (Accessed: Day Month Year).

Google (2019) *Google terms of service*. Available at: <https://policies.google.com/terms?hl=en-US> (Accessed: 27 January 2020).

3. FONT TYPE, STYLES, AND SIZES

Use the **Times New Roman** font only and the attributes as mentioned below in Table 1.

The font sizes and font styles are associated with the pre-defined Styles. Use the pre-defined styles properly and do not modify or update the Styles. **Line spacing: 1.5.**

4. FORMAT OF THE PAPER

Your manuscript must fit within the required margins. In formatting your page (A4 size - 21 cm x 29.7 cm), set your margins to **1.5 cm** for top, **1.5 cm** for bottom, **2.5 cm** for inside and **2.0 cm** for outside.

Do not change the headers and footers and page numbers. They will be inserted and modified later by the Editorial.

5. NUMBERING AND ATTRIBUTING

Use Arabic numbers for section and sub-section headings.

6. UNITS

Use either SI (MKS) or CGS as primary units. (SI units are strongly encouraged.) English units may be used as secondary units (in parentheses). Avoid combining SI and CGS units, such as current in amperes and magnetic field in oersteds. This often leads to confusion because equations do not balance dimensionally. If you must use mixed units, clearly state the units for each quantity in an equation.

7. FIGURES AND TABLES

Figure captions should be below the figures as shown in Figure 1 and the table captions above the tables as shown in Table 1. Table style: Plain Table 4.

It will be reader–friendly if you keep the Table in greyscale.

Table Number (Table 1): Table Title (Font Styles, Sizes and Types)

Style Name	Font Size and Type	Use for
Title	14, Bold, Small Caps, Capitalize Each Word, Centre	TITLE
Author Names	12, Capitalize Each Word, Centre	Author Names
Author Affiliations	10, Capitalize Each Word, Centre	Author Affiliations
Abstract Heading	11, Bold, Italic, Small Caps, Centre	ABSTRACT
Abstract	10, Italic, Justify, 1cm Tabs from both sides	<i>Abstract text</i>
Section	12, Bold, Small Caps, Capitalize Each Word, Left Align	SECTION HEADINGS
Subsection	11, Bold, Italic, Small Caps, Capitalize Each Word, Left Align	SUBSECTION HEADINGS
Caption	10, Capitalize Each Word, Centre	Table Captions and Figure Captions
Text body	11, Justify	Main text
Equation	11, Left Align, 1.5cm Tab from left	<i>Equations</i>
Footnote	10, Justify	Footnotes
Reference text	10, Justify	References

(Source: If the table is taken from another source, cite the source and add the complete reference to the reference list)

Check the readability of your colored figures.

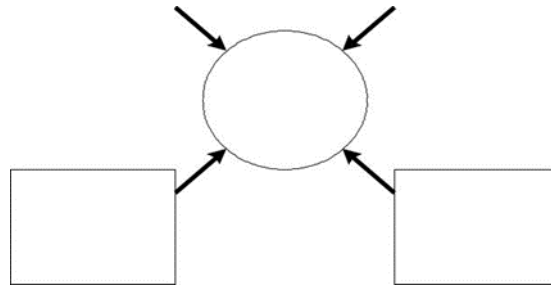


Figure Number (Figure 1): Figure Title (Four Basic Elements of Reading Ease)

(Source: If the figure is taken from another source, cite the source and add the complete reference to THE REFERENCE LIST)

8. ABBREVIATIONS AND ACRONYMS

Define abbreviations and acronyms the first time they are used in the text. Do not use abbreviations in the titles unless they are unavoidable.

9. EQUATIONS

Number equations consecutively with equation numbers in parentheses flush with the right margin. Italicize symbols for quantities and variables but not function names and units. Be sure that the symbols in your equation have been defined before the equation appears, or their definitions follow the equation immediately.

$$f(x) = \sin(a) + \cos(b) \quad (\text{Eq: 01})$$

where, a = variable one and b = variable two.

10. CAMERA-READY MANUSCRIPT

The length of your paper should not exceed eight (08) pages including tables, figures and references. Prepare your camera-ready paper in **A4** size (21 cm x 29.7 cm). Please do not change the paper size and pre-defined styles.

Please strictly follow the instructions provided in the **Extended abstract Template** document to format your paper and change the text inside to reflect your paper content.

11. SUBMISSION

Please adhere to the submission deadlines and send your full paper through <http://uovt.ac.lk/IRS2022/>.

12. GRAMMAR, STYLE AND PROOF READING

Use high-quality grammar and style. The responsibility for detecting errors lies with the author. Any manuscript that does not conform to the above instructions may be returned for the necessary revision before publication or may be rejected during the review process.

13. REVIEW PROCESS

All the papers are sent for a double-blind review process. Note that referees receive either the hardcopy or the softcopy of the paper without author(s) name (s), affiliation and email address, and the acknowledgments, if any.

Based on the referees' comments, the scientific committee chairs will take one of the following decisions:

- Accept without changes
- Accept subjected to minor changes
- Accept subjected to major changes
- Reject

Note that the accepted papers cannot be presented or published elsewhere.

14. SUMMARY

This document provides authors with basic guidance on how to prepare the Extended Abstracts. It is highly advised to use the Guideline and strictly follow the instructions provided. A paper that does not meet the requirements will be returned to the author(s) for revision.